

**MODOC DISTRICT FAIRGROUNDS**  
**34TH DISTRICT AGRICULTURAL ASSOCIATION**  
PO BOX 26 - 1 CENTER STREET  
CEDARVILLE, CA 96104  
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## **REGULAR BOARD MEETING NOTICE**

Monday, March 13, 2023 6:00 p.m.

**MODOC DISTRICT FAIRGROUNDS - 1 CENTER STREET, CEDARVILLE, CA 96104**

### **BOARD OF DIRECTORS**

Kevin Kunkel (President), Diana Milton (Vice President), Tiffany Martinez (Treasurer), Claire Martin (Secretary), Amy Carey (Director), Aaron Pereira (Director)

### **STAFF**

Pam Cavasso (Groundskeeper)

### **PUBLIC PARTICIPATION**

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [modocfair.com](http://modocfair.com)

### **AMERICANS WITH DISABILITIES ACT**

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact Fair Office at: (530) 279-2135.

## **AGENDA**

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

### **CALL TO ORDER - BOARD CHAIR KUNKEL**

### **INTRODUCTION OF GUESTS**

### **ROLL CALL VOTE**

1. Declaration of Quorum
2. Approval of Absences

### **PUBLIC COMMENT**

While the Board values the participation of the public, the 34th DAA Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [www.cdfa.ca.gov/fairsandexpositions](http://www.cdfa.ca.gov/fairsandexpositions), under "Meetings".

### **CALVADA HISTORY FOUNDATION REPORT**

### **MODOC HERITAGE FOUNDATION REPORT**

### **REVIEW AND APPROVE December 13, 2022 and January 18, 2023 Board Meeting Minutes**

### **REPORTS AND MATTERS OF INFORMATION**

1. Treasurer's Report- *Director Martinez*
2. Scheduling Report - *Director Milton*
3. Maintenance Report - *Director Pereira*
4. CEO Report - *Director Kunkel*
5. Ad Hoc Committee Report(s)

### **OLD BUSINESS** (*Discussion/Action by Board*):

1. DISCUSSION/ACTION: Racetrack Improvements for Insurance
2. DISCUSSION/ACTION: Equipment Policy and Waiver (Directors Martinez and Martin)

### **NEW BUSINESS** (*Discussion/Action by Board*):

1. DISCUSSION/ACTION: 2023 Election of Officers
2. DISCUSSION/ACTION: Approve 2023 Budget (Director Martinez)

For more information concerning this meeting contact the fair office at **(530) 279-2315**

3. DISCUSSION/ACTION: Approve 2023 Allocation Resolution (Director Kunkel)
4. DISCUSSION/ACTION: Approve Workers Compensation Resolution (Director Kunkel)
5. DISCUSSION/ACTION: MOU with Modoc Heritage Foundation (Directors Kunkel and Martin)
6. DISCUSSION/ACTION: Commercial Building Bathroom Renovation
7. DISCUSSION/ACTION: Maintenance Contract/MOU with Modoc Farm Bureau
8. DISCUSSION/ACTION: Modoc Fair Court Budget (Directors Martinez and Martin)
9. DISCUSSION; Liquidate Vehicles and Pay IRS Rates for Personal Vehicle Use (Director Kunkel)
10. DISCUSSION: Fundraiser Report

#### **CLOSING COMMENTS**

1. Directors Closing Comments
2. CEO Closing Comments

#### **TOPICS FOR THE NEXT MEETING AGENDA**

- 1.
- 2.
- 3.

**NEXT BOARD MEETING INFORMATION:** March 22, 2023 - Modoc District Fairgrounds

#### **ADJOURNMENT**