

**MODOC DISTRICT FAIRGROUNDS
34TH DISTRICT AGRICULTURAL ASSOCIATION**

PO BOX 26 - 1 CENTER STREET
CEDARVILLE, CA 96104
(530) 279-2315
www.modocfair.com

MEETING DATE & LOCATION

Thursday -July 16th, 2020 at 6:00 p.m.
Milton Residence, 493 County Road 15, Lake City CA 96115

ALTERNATE MEETING LOCATION

55182 Main Street, Fort Bidwell CA 96112

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (34th DAA) district business. Requests for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12th) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 34th District Agricultural Association Board or Committee meetings, or in connection with other Modoc District Fair activities, may request assistance at the Modoc District Fair Office, 1 Center Street, Cedarville, CA or by calling (530) 279-2315. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice and Agenda are posted at www.modocfair.com. For additional information, contact the Modoc District Fair at mdocfair@frontiernet.net or (530) 279-2315.

AGENDA FOR THURSDAY, July 16th, 2020

6:00 PM CALL TO ORDER

All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.

PLEDGE OF ALLEGIANCE

ROLL CALL OF DIRECTORS

INTRODUCTION OF GUESTS

COMMUNITY RELATIONS/PUBLIC COMMENT - Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

MODOC HERITAGE FOUNDATION REPORT

APPROVAL OF AGENDA

CORRESPONDENCE

1. Guidance for Non-Essential Events during Covid-19 Memo
2. Insurance Coverage Limits-New Requirements

CONSENT AGENDA (Action by the Board) All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.

1. REVIEW/APPROVE June 25th, 2020 Board Minutes

REPORTS/INFORMATION

1. Treasurer/Financial Report: Working Budget Review & Quickbooks Update (Director Carey)
2. Contract/Scheduling Reports (Director Milton)
3. CEO Report (Director Kunkel)
4. Maintenance Operations Report (Director Cain)
5. Ad Hoc Committee Reports
 - a. Modoc Heritage Foundation MOU (Directors McQuarrie/Crenshaw)
 - b. Modoc County MOU (Directors McQuarrie/Crenshaw)(Director Martinez recused)
 - c. Cal Fire MOU (Director Kunkel)
 - d. Arena Rehabilitation (Directors Crenshaw/Kunkel)

OLD BUSINESS

NEW BUSINESS

1. CONSIDERATION/ACTION: New pricing structure and contract addendum (Director Carey)
2. CONSIDERATION/ACTION: New roof and siding for 4 Seasons building (Director Kunkel)

MATTERS OF INFORMATION

No discussion/debate by the board or the fair staff shall be permitted under the Matters of Information. No action will be taken on such a comment at this time, as law requires formal public notice prior to any action on a docket item.

1. Director Comments
2. Director Requests for next meeting
 - a. Ad Hoc Committee Reports
 - b.
 - c.
3. Next Board Meeting Information: Thursday, August 13 , 2020, Brass Rail Restaurant, 395 Lakeview Hwy, Alturas CA 96101.

ADJOURNMENT

POSTED AT MODOC DISTRICT FAIRGROUNDS OFFICE AND ONLINE JULY 7th 2020.



May 18, 2020

D2020-02

To: All DAA CEOs and Board Presidents

Subject: Insurance Coverage Limits – New Requirements

During these challenging times, protection of the fairgrounds, fair staff, and patrons is of utmost importance. This letter outlines new requirements regarding General Liability (GL) insurance coverage limits for all DAAs. The California Department of Food and Agriculture (CDFFA) is responsible for providing oversight to the California Fair network, including ensuring the integrity of the Fairs and Exposition Fund (Fund). In order to limit potential impacts to the Fund from the trend of multi-million-dollar jury verdicts in public entity lawsuits, CDFFA has determined the need to mandate GL insurance coverage minimums. When DAAs are underinsured the financial risk to the DAA, CDFFA and the Fund is increased. The new limits must be made effective the next time each policy is renewed.

Additionally, DAAs may only obtain insurance coverage through the California Fair Services Authority (CFSA) or through the Department of General Services Office of Risk and Insurance Management (ORIM). CFSA and ORIM will make sure all insurance policies are secured from insurance companies with a high rating (i.e., a minimum AM Best rating of A-, VII) to ensure the ability of the insurance carrier to pay any claim that may result.

The following minimum GL insurance coverage limits have been identified after consultation with CFSA, ORIM and representatives from Alliant Insurance Services (insurance brokerage service used by both ORIM and CFSA).

Minimum Insurance GL Coverage Limits:

- Twenty-five million (\$25,000,000) per occurrence in GL insurance, including
- a. Bodily injury and property damage (non-fair-owned property)
 - b. Personal injury
 - c. Public official errors and omissions (coverage must be limited to **Public Officials**; it cannot include officers of nonprofit corporations)
 - d. Employment practices liability (caused by an alleged or actual wrongful act including sexual harassment, wrongful termination, and discrimination)



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In addition, DAAs shall ensure that, if available, coverage should include the following categories of activities and events:

- 1) Disease transmission (i.e., E-Coli)
- 2) Terrorism; Athletic Events
- 3) Civil Rights (i.e., First Amendment; Freedom of Expression; Americans with Disability Act)

If you have any questions, please contact:

John Quiroz, Branch Chief – Fairs and Exposition Branch at John.Quiroz@cdfa.ca.gov
Tom Amberson, Risk Department Manager– CFSA at Tamberson@cfsa.org
Carrie Willson, Staff Services Manager DGS – ORIM Carrie.Willson@dgs.ca.gov

Sincerely,



John Quiroz
Branch Chief

cc: Rebecca Desmond, Executive Director, California Fairs Services Authority
Virginia Bolman, Chief, DGS Office of Risk and Insurance Management



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

May 26, 2020

D2020-03

TO: All Fairground CEO's and Board Members

SUBJECT: Guidance for Non-Essential Events during COVID-19

The Fairs & Expositions Branch has received several requests from fair managers seeking approval to host non-essential events at DAA fairgrounds. If you plan to have or host a non-essential event you must obtain approval from your local authorities prior to the event. Local authorities usually reference local public health and/or law enforcement; however, you'll need to check with your local county/city. No additional state approval is needed at this time.

Some examples of non-essential events we have received for approval are motorized racing, certified farmers' markets, drive-thru graduations, and drive-in movies. In addition, the DAAs will need to abide by guidelines such as physical distancing protocols, face coverings, and any other current guidance from the state or county during events.

Please note fairgrounds were included in the Governor's Emergency Declaration and can be utilized at any time as needed for emergency state operations. There have been no modifications to the current mass gathering guidance.

If you have any questions, please contact Mike Francesconi at (916) 900-5365 or at mike.francesconi@cdfa.ca.gov.

Sincerely,

John Quiroz
Branch Chief



